# *Las Vegas Municipal Court*

**at The Regional Justice Center**
**Administrative Services Division**
**Mail Payment Processing Unit**
P.O. Box 3950 Las Vegas, Nevada 89127
✯ Fax (702) 464-2538 ✯

As a defendant, you have certain rights. Failure to demand your rights may result in the forfeiture of those rights. If you are submitting payment via mail, fax, or online, you must first enter a plea of guilty or no contest. Payment will not be accepted unless all boxes are checked and this form is completed in its entirety. **This form must be completed by the defendant**. Some of your rights are listed below:

Please **check** each checkbox to indicate you have read each one:

☐ The right to an arraignment in open court.
☐ The right to be given a full explanation of the charges against you.
☐ The right to a presumption of innocence.
☐ The right to retain counsel or have counsel appointed to me free of charge (if I qualify as an indigent person, and may be facing jail time if convicted herein).
☐ The right to plead Guilty or Not Guilty to the offense with which you are charged and the right to be informed about the legal effect of each plea.
☐ The right to a speedy and public trial by a Judge.
☐ The right to confront witnesses and call/subpoena witnesses to testify on my behalf and be able to testify or not testify in your behalf.
☐ The right, on request, to a list of prosecution witnesses before the time of trial.
☐ The right to appeal this court's decision to a higher court.

In checking this box ☐, I knowingly and intentionally waive my right to a trial and enter my appearance in the Las Vegas Municipal Court of Las Vegas, Nevada.

I am entering a plea of ☐ **Guilty**, or ☐ **No Contest** to the violation(s) described on the front of this citation.

I understand that if I fail to pay the fine in full for whatever reason, or payment is not approved and received by the date specified on the front of the citation, I am not in compliance with the citation. If I fail to comply with the citation, I understand that I am required to appear before the court on the date specified on the front of this citation. I understand that if I fail to appear I am subject to the issuance of a warrant of arrest and to arrest.

Further, I understand that a plea of **Guilty** or **No Contest** will result in a finding of **Guilty.**

_____ **I request permission to attend traffic school as a condition of my sentencing. I further understand that a guilty or nolo contendere plea may be required for this option and a fine may still be imposed.** *This option is not available for all charges. You will be notified by mail if you have been sentenced to complete traffic school.*

_____ _____
Defendant Signature Date *Parent or Legal Guardian Signature Date

State of _____
County of _____
Signed and sworn to before me on _____ _____
(Date) Notary Signature and Seal
By _____